



CITY OF

**EAU
CLAIRE**



Finance Director

2022 Profile

CITY OF EAU CLAIRE: THE COMMUNITY



Population & Economy

Eau Claire (pop. 69,421) is located in West Central Wisconsin, approximately 90 miles east of the Minneapolis/St. Paul Metropolitan area. Although our community economy was once dominated by the lumber trade, Eau Claire is now a regional center for education, medical services, business, and cultural/musical events.

32

Median Age in
Community

15

minute average
commute time

Cost of living

86.70%
of US Average

Recognition

Eau Claire has received regional and national recognition, including being named a leading location for economic job growth (Area Development), a best places to retire (AARP), an underrated American city (Reader's Digest) and one of America's brainiest cities (Lumos Labs). In 2014, Eau Claire was recognized as an All-America City (National Civic League) for the ability to demonstrate innovation, inclusiveness, civic engagement, and cross-sector collaboration.

Parks & Trails

7 Community Parks
19 Neighborhood Parks
1 Public Outdoor Pool
28.94 miles of Recreation Trails

Major Events

Blue Ox Music Festival •
Country Jam • Eaux Claires
Festival • Jazz Fest • Music in
the Park • Tuesday Night Blues

City Government

The City of Eau Claire is governed by an eleven-member City Council. Five members are elected by district; five members and the Council President are elected at large. All members serve three year terms. The City operates under a charter ordinance, which provides for the Council-Manager form of government.

The City is a full-service city, and operates its own water production and distribution system, sewer collection and treatment system, and bus transportation system. The City also manages the following operating departments: Fire, Police, Community Services, Engineering, and Community Development. Staff departments include Human Resources, Finance, and Legal.

Mission

It is the mission of the City of Eau Claire to assure the common good through services essential for a safe, sustainable, engaged and healthy community.

Think Eau Claire

Why should you think Eau Claire for your future? This short video will show you some of the many reasons: www.eauclairewi.gov/our-city/think-eau-claire.

THINK EAU CLAIRE

CITY OF EAU CLAIRE: THE DEPARTMENT



Finance Department

The department is comprised of 25 full-time employees. The Finance Department provides the financial guidance required for the effective and efficient management of City operations and provides financial planning for the city's future needs.

Divisions

- **Accounting Services:** This division provides a variety of accounting and other financial services for public use and for other City departments, including providing accurate, timely accounting information, maintaining payroll records, processing payments to vendors, and more.
 - **Assessing:** This division is responsible for the uniform valuation of property to provide a basis for the fair distribution of property taxes. All real property is revalued every three years, residential and commercial properties are viewed periodically to maintain reliable records systems, and business personal property is valued and assessed annually.
 - **Financial Operations:** This division provides a variety of financial services for public use and for City departments, including handling utility bill transactions, permits, animal and business licenses, and more.
 - **Finance Administration:** This division develops and assists other departments with implementing the City's operating and capital budgets. They also coordinate and execute property transactions, administer the City's tax increment financing, and more.
 - **Purchasing:** This division is responsible for the procurement of all supplies, equipment, services and construction required by City departments. They also administer contracts, vendor compliance, facilitate projects, and more.
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2022 Adopted Operating Budget

<https://www.eauclairewi.gov/home/showpublisheddocument/38523/637823464950070000>

CITY OF EAU CLAIRE: THE POSITION



Overview

The City of Eau Claire operates under the Council-Manager form of government, with the Finance Director being a part of the leadership team. The City has a \$133.7 million operating budget, including a General Fund of \$77.1 million, supported by a property tax levy of \$44.7 million. Under general administration direction of the City Manager, the Finance Director oversees accounting, assessing, budgeting, collections and treasury. The position is responsible for managing a central accounting system and preparing and/or coordinating the annual budget, as well as managing City-wide payroll, purchasing, and treasury functions, including investments. The Director ensures the overall maintenance of the accounting records and that financial statements are in accordance with general accepted accounting principles as promulgated by (GASB).

Requirements

Candidates for this position must possess a minimum of a Bachelor's Degree in finance, accounting or related field. A Master's Degree in economics, MBA, or MPA preferred. The ideal candidate will have progressively responsible finance, accounting and administrative experience; including six years of senior level municipal management and supervisory experience.

Salary Range

The salary range is currently \$116,838.59 to \$136,102.51 annually, plus excellent fringe benefits.

Job Description

For a complete job description, visit www.eauclairewi.gov/jobs.

Deadline

Open until filled, with the first review of applications on May 16th, 2022.

Application

The application is available online at the City of Eau Claire website, www.eauclairewi.gov/jobs.

Questions: Email hr@eauclairewi.gov or call 715-839-4921
Equal Opportunity Employer.